HAYS Working for your tomorrow

CONSTRUCTION ESTIMATOR

We are currently seeking an experienced Construction Estimator to join our team. The ideal candidate should be highly analytical, a good communicator, and possess excellent organizational skills. The candidate should be familiar with construction industry standards, practices, and procedures.

JOB LOCATION

[Insert location]

JOB TYPE

Full-time

SALARY

[Insert salary range]

KEY RESPONSIBILITIES

• Analyze construction plans, specifications, and blueprints to determine the scope of work, materials, and labor required for construction projects.
• Prepare accurate cost estimates for construction projects, including labor, materials, equipment, and other related expenses.
• Collaborate with architects, engineers, contractors, and subcontractors to ensure that all project specifications are met.
• Evaluate and compare subcontractor bids and proposals to ensure that they meet project requirements and are cost-effective.
• Attend pre-bid meetings and site visits to assess project requirements and identify potential issues that may impact project costs or timelines.
• Prepare and submit bids, proposals, and change orders to clients, ensuring that they are accurate, complete, and delivered on time.
• Monitor project costs and budgets throughout the construction process, identifying potential issues and implementing cost-saving measures where possible.
• Maintain accurate records of project costs, expenses, and change orders, ensuring that all documentation is up-to-date and accessible.
• Provide support to project managers and other team members as needed.

QUALIFICATIONS

• Bachelor's degree in construction management, Engineering, or related field.
• Minimum of 3 years of experience in construction estimating, preferably in commercial or industrial construction.
• Strong analytical skills and attention to detail.
• Excellent communication and interpersonal skills, with the ability to collaborate effectively with architects, engineers, contractors, and subcontractors.
• Proficiency in construction estimating software and Microsoft Office applications.
• Ability to manage multiple projects and deadlines simultaneously.
• Knowledge of construction materials, methods, and codes.
• Ability to read and interpret construction plans, specifications, and blueprints.

SKILLS

• Strong analytical skills and attention to detail.
• Ability to read and interpret construction plans, specifications, and blueprints.
• Proficiency in construction estimating software and Microsoft Office applications.
• Excellent communication and interpersonal skills.
• Strong organizational and time management skills.
• Ability to work independently and as part of a team.

BENEFITS

We offer a comprehensive benefits package, including health insurance, dental insurance, vision insurance, and retirement savings plan.

If you meet the above qualifications and are looking for a challenging and rewarding career in construction estimating, we encourage you to apply for this position. We are an equal opportunity employer and welcome applications from all qualified individuals.